

## Notes of the Woking Mind Management Committee Meeting held on the 18<sup>th</sup> May 2011

**Those Present:** David Rye, [Chairman], John Ennett, , Pauline Rogers, Michael Andrews, Rachael Bedford, Paul Cheetham, , Bill Jennings.

**Apologies.** Phill Stow, Mo Galami, Rachael Hennessy, Carey Watford, Janie Cottle, Jackie Smith

1. **Notes of the last Meeting** not available
2. **Finances.** The first 5 months of the year showed that the organisation was in a reasonable financial state. The meeting approved the proposed annual budget for the period January – December 2011

3. **Chairman's report.** The Chairman congratulated the football team for their marvellous performance in winning their league unbeaten. He also thanked everyone for making the recent AGM a great success, with a higher than expected member attendance.

The chairman attended the Surrey Lit group where the main issue discussed was the proposed new commissioning arrangements, and the need to develop further detailed work on outcome measures when commissioning.

The chairman also reported that he had been invited to attend the Surrey and Borders Consultant Psychiatrist conference to speak on Social Integration and Mental Health. He also has sessions planned to speak with psychiatrists and GP trainees at the Abraham Cowley Unit.

Woking MIND has been approached by the S.E. Regional Deanery, via Dr Deo, to offer under graduate medical students from Southampton University a placement with us. This is still being considered.

4. **Quality update.** Pauline updated the meeting as to the progress of the Self Assessment exercise; and that Shirlyn Grover will now be assisting her in lieu of Jill's resignation. Pauling reported that there were still some gaps in the

exercise and colleagues were reminded of the deadline for completion, which is the middle of June.

5. **Business Plan.** The Chairman and Pauline are currently working to update the business plan. This work is nearing completion and a draft plan will be circulated to the management committee for their comments prior to its finalisation. The final document will be presented to the July meeting of the management committee.

6. **Centre Reports.** Mike Andrew's updated the committee on the drop-in facilities and reported on the fact that the Surrey Football League [mental Health] will be administered by Jane Spong from Woking F.C.. Agreement regarding the funding had been agreed with Social Services.

Bill Jennings reported on the activity at Sheerwater.

7. **Any Other Business.** None

**Date and time of next meeting[s]**

**July 20<sup>th</sup> at 7.30 pm**

**October 12<sup>th</sup> at 7.30pm**