

Notes of the Woking Mind Management Committee Meeting held on the 6th October 2010

Those Present: David Rye, [Chairman], John Ennett, Janice Cottle, Paul Watchorn, Jill Jarvis, Rachael Hennessy, Pauline Rodgers, Michael Andrews, Rachael Bedford, Paul Cheetham, Jackie Smith, Mo Ghalami, Phill Stow.

1. **Notes of the last Meeting** were accepted as an accurate record.
2. **Matters Arising.** There were no matters arising which weren't on the agenda.
3. **Finances.** JE circulated the latest financial information. It was indicating a slight surplus at the current time. The meeting was warned to be careful of spend as the statutory funding was not certain yet for next year, which it was why the meeting was asked to try and increase the project funding and donations for the coming year. A discussion took place regarding reconciling the current spend on projects; it was agreed this matter would be pursued outside of the meeting.
4. **Chairman's report.** DR said it was a quiet period as organisations awaited the results and impact of the Public Spending Review. The proposed commissioning of services by GP's was discussed and it was agreed that they required educating about the role of Woking Mind. The new Woking Mind leaflets would be available soon, and these would help in their understanding. The chairman also reported on the Trustees' work and how they have agreed to pursue the quality agenda by individuals being responsible for certain areas i.e. Pauline/Jill Quality portfolio with a view to achieving level 1, Phill the administration, John the finances, and Rachael the fund raising.

5. **Quality update.** Woking Mind will be assessed next year and will need an 80% pass to achieve level 1. It is planned that the Trustees will do an initial trawl of the questions and highlight any gaps on which we can work together on.

6. **Data Protection.** Pauline produced a paper on “how data is stored” at Woking Mind, and how we have responded to the Data Protection Act . She asked for comments back to her. Pauline has also updated the existing procedure regarding complaints.

7. **Centre Reports.** Mike Andrew showed the meeting the most recent information regarding the Woking Centre, which will be used to demonstrate the variety of projects undertaken by the members; it includes “getting fit for Christmas”, archery lessons and the involvement in a film shown to the ACU doctors. The film about mental health, is hoped will contribute towards the reduction in stigma towards this group of people.

MIND’s Christmas party will be held on the 14th December in the Westfield Recreation Centre from 12.30 – 3.30pm.

There have been a number of university students and a trainee psychiatrist helping out at the centre, and with a new management team at the Alpha Hospital and an improvement in relations, people have once again been coming from there to the Woking centre.

The members enjoyed the crown-green bowls at Westfield, and further social events are being planned there.

Bill Jennings, at Sheerwater, has started “chance to meet” sessions once a month. There are monthly meetings there which aim to de-stigmatise mental ill health. A variety of speakers are also planned the most recent spoke about the life of the bumble bee. At which 15-16 people attended. The Sheerwater centre has on average 7-10 people attend each week.



8. **Woking Minders** won the Surrey Challenge Cup [the meeting sent its congratulations to all those involved in the team] and the Surrey league started afresh in October. Mo would be training the Minders in preparation for this and other tournaments which will involve Fulham and Chelsea. The Minders were on the look-out for new players and more supporters.

Date and time of meetings for 2011.

9th February at 7.30

6th April at 7.30

12th October at 7.30 **AGM 12TH May** [time and venue to be confirmed]