

## Private and Confidential

### WOKING MIND

#### Minutes of the meeting of the Management Committee held on 7<sup>th</sup> October 2009.

Chairman: Prof. David Rye.

Present: Carey Watford, John Ennett, Neil Cheetham, Paul Cheetham, Bill Jennings, Pauline Rogers, Phill Stow and Paul Watchhorn.

In attendance: Mike Andrews.

#### 1. Apologies

Janie Cottle, Margaret Gower, Rachel Hennessey, Lucy Koca,

2. **Minutes of the last meeting** were agreed as a correct record.

#### 3. Matters arising:

- David noted that the VAT on the minibus purchase was still outstanding- **Action:** Janie/Mike to discuss with the seller (he should be able to reclaim the VAT and repay us).
- David noted that there had been a couple of comments on the terms of reference of the Management Committee. The final version was therefore approved and will be circulated with the minutes.

#### 4. Treasurer's Report:

John shared the latest figures for the income and expenditure, the balance sheet and cashflow statement. John commented:

- It has been a tough year; although costs are under control, income is down.
- Based on current finances we may be able to withstand only a couple of similar tough years.
- There is probably a need to transfer some money to the current account.

There is an aim to target local organisations to assist in the fundraising activities. David also noted the aim to increase statutory funding as well, noting that from April 2010 a 3 year funding program will commence.

## **5. Chairman's Report:**

David reported he had attended the County LIT. Various subjects were discussed including the direct payment scheme (with its low take-up to date), the consultation on "new horizons" and the psychiatric review.

In response to a question from Bill, David confirmed that Project 18 is being closed and that a review of the future funding is being considered.

No meetings have been held on accommodation.

## **6. Quality**

Pauline noted that we had recently received a book on quality management from National Mind. The enormous document has 12 separate standards within it.

The committee agreed that we should work towards the standards, but felt we needed to be realistic as to what we can achieve over what period. Initially the feeling was that the exercise could span a few years.

Pauline proposed that we target a few initial standards via a small group and then feedback to the next committee meeting the findings. Rachel (a recent volunteer) will be able to assist; Paul Cheetham and Paul Watchhorn also offered to be involved. This approach was agreed.

**Action:** To discuss the initial standards at next meeting.

## **7. Centre Reports:**

### **Cornerhouse:**

Mike noted that we had a good summer with many activities supported by a number of students. This increased activity has now dropped down.

Mike then noted that we have now moved into year 2 (of 3) in the Moving People program. Certain repeated events are not as popular as last year and so new events are being tried eg horse riding.

Mike mentioned the work with the History Centre on a theme of "asylum games". Also there was contact with Peer Productions, who have invited Woking Mind back for 2 weeks.

The Mental health football project is very active. Now 8 teams are in the Surrey league and discussions are underway with Woking FC regarding using

their offices as a centre of the PMA league. The actual league starts shortly and certain tournaments have been/are being attended.

**Sheerwater:**

Bill noted that they had arranged a party for Lola (81<sup>st</sup> birthday), a trip has been booked to the National Honey Show (end October) and a “meet and greet” meeting is planned.

**8. Any other business**

- David asked that a list of the contacts of the Management committee be circulated with the minutes.
- John noted that the 2008 Report to the charities commission had been sent.
- Christmas party – 16<sup>th</sup> December (followed by a 2 week break)
  
- Next meetings: Neil was asked to list a set of proposed dates for the meeting next year.....

21<sup>st</sup> January

26<sup>th</sup> March

9<sup>th</sup> June

6<sup>th</sup> October

AGM - 5<sup>th</sup> May.