

Private and Confidential

WOKING MIND

Minutes of the meeting of the Management Committee held on 25th March 2009.

Chairman: Prof. David Rye.

Present: Carey Watford, Janie Cottle, Pauline Rogers, Neil Cheetham, Paul Cheetham, Lucy Koca, Phill Stow.

In attendance: Mike Andrews, Carl Rogers.

1. Apologies

John Ennett, Mike Hardman, Rachel Hennessey, Matthew Mallinson

2. Minutes of the meeting held on 21st January 2009 were agreed as a correct record.

3. Matters arising:

- David noted that the action to review the terms of reference of the Management Committee is outstanding as is a plaque for the Woking Mind's registered office.
- The Woking college health day visit proved successful – we picked up a couple of volunteers (also the link with the college is useful in providing referees/trainers for Woking Minders).
- A new minibus has been purchased and a new driver commenced ("Switch").

4. Treasurer's Report:

In John's absence David tabled the annual accounts, which has now been approved by the auditor, the final signoff is awaited. As reported previously, David noted that the year financially was an exceptional one.

Regarding this year, we have now received confirmation that Social Services will award a grant of £9500. Further discussions continue with PCT on a possible supplement. We have been receiving small donations recently. There is also the possibility of seeking re-imburement of part payment of the minibus from Woking Borough council – **Pauline** is following up.

5. Chairman's Report:

David reported he had attended the County LIT. Subjects included self-assessment, the crisis response line (which opens 1st April), other various community actions and support initiatives including advocacy. The NW Surrey stakeholder meeting is in April – attendance of members is encouraged.

ACU medical seminar – David presented details on Woking Mind and obtained a £100 donation (a few more are expected later in the year).

The first stage of the Healthy Living Project evaluation has occurred – good feedback was obtained from Di Kitson.

We had been invited (and it will be accepted soon) to attend the Surrey and Borders Mental Health trust in May – we'll also take our stand.

The steering group regarding accommodation will be meeting shortly. It seems the plan is to review and resolve the issue over the next year.

6. Centre Reports:

Sheerwater:

No update.

Cornerhouse:

Mike noted that numbers continue at around 50/60 per session.

Mike noted the recent success of the “credit crunch cuisine”, which was enjoyed by all. Other forthcoming activities include swimming, hockey commences in April and the art club is being re-established through Sue.

External links has continued with the History Project (plus radio 4), Radio Wey and Peer Productions (of Trinity studios Knaphill) for their forthcoming production.

The holiday was one of the most satisfying trips, where 3/4 attending for the first time.

Janie noted that the Woking Minders website has been updated. Thanks were offered to Carl. Various sponsorship has arrived - £500 from the Co-op, £1000 from the Informer and Barclays Bank. Tracksuits and T-shirts will be bought shortly.

The team is still the first in the Surrey Premiership (with a final on 8th May), whilst 3rd in the London league. The team is expanding with some new players (including via CMHT).

The allotment club is just getting going, with preparations and seeding starting. There is a need for a shed. Janie is applying for small grants to support this venture.

7. AGM

The location has been booked. The AGM will start at 7.30pm and the aim is to invite a guest speaker. **David** is checking National Mind and will then consider other avenues.

Carey will update the membership list and pass this to Neil to organise the mailing for the AGM. The actual papers are being prepared; as reported earlier the accounts are practically completed – **Neil** to assemble and send out.

Catering is under discussion – **Pauline** is progressing.

8. Any other business

- Carl circulated an updated logo and guidance and usage notes.
- Carl commented that the Woking Mind website is being updated and noted that the aim is to develop an approach to encourage others to be involved in updating, by encouraging system skills development and sharing of information.
- David formally welcomed Phill Stow who will become a Trustee at the AGM.
- Next meetings:

AGM 6th May

10th June
7th October