

Minutes of the meeting of the Management Committee

Held on 9th June 2010 at 7.30 pm.

Present: David Rye (Chair); Phill Stow; John Ennett; Bill Jennings; Paul Watchorn; Paul Cheetham; Pauline Rogers; Carey Watford.

Apologies: Neil Cheetham; Jill Jarvis; Janie Cottle; Rachel Hennessey.

In Attendance: Mike Andrews

Minutes of the last meeting: These were agreed as a correct record.

Matters arising:

- AGM went well and had a good attendance despite its timing on the eve of local and general elections.
- The Virgin Money Giving account appears to be functioning well.
- Notification of funding from Social Services has been received. David is seeking a conversation with the mental health commissioner of the PCT to review future agendas.
- A cheque has been received from Waitrose and a letter of thanks sent to the supermarket. The donation will be used to support the cost of away matches.
- There has been a meeting regarding the PMA and Donal Hegarty is meeting with Woking Mind regarding the development of the Surrey League next week.
- The 5 aside tournament held on 12th May was well organised with a good attendance.

Treasurer's report:

John gave the meeting an update on the current financial status including confirmation of an uplift in the SCC grant to £20000. The income generated from the Mind shop has not been as high as anticipated. With careful husbandry we should break even at year end.

John has arrangements in hand to change the bank accounts and to change signatories to reflect current trustees.

There has been a need to make an alteration to the notes attached to the yearend balance sheet as the note should have alluded to the 2006 Act not its predecessor. There was no alteration to the figures.

Chairman's report:

David informed the meeting of Neil's decision to resign as a Trustee because of pressure of work. Neil has been a Trustee for many years and he is thanked for all the services and support he has provided the charity. Warmest wishes were extended to Neil and his family.

At the last meeting of the Surrey LIT the meeting was dominated by finances and of the efficiency savings expected of mental health services. WBC has agreed to improve the safety of the ToysRUs car park to reduce its use as a suicide hot spot. The Surrey Community Services Review was discussed and there is a further meeting of those involved on 12th July. David will be attending to represent Woking Mind. There will a meeting on 1st July at CornerHouse and at which our members will be able to discuss the proposed questionnaire concerning user monitoring of the Crisis Line.

As there are vacancies on the Management Committee suggestions for nominations should be made directly to David.

Quality Management:

The next quality meeting will be held on 29th June when Jill will be taking over as the lead Trustee. There has been contact from Keith Elder at National Mind regarding our next formal review and Pauline has invited Keith to meet the quality team here in Woking to discuss the way forward. A discussion followed regarding the issue of affiliation with National Mind and it was agreed that the discontinuation of the affiliation would be unwise at present.

Centre Reports:

CornerHouse:

- Excellent cohort of students have applied for voluntary work who will be able to support the last three months of the Healthy Living Projects
- An activity holiday is being planned for mid September to celebrate the finale of the 3 year grant for the Healthy Living Project.
- A media project with Radio Wey is being planned.
- Very positive outcomes are being noted by Woking Minders players including improved employment and increasing social integration.
- The nutrition programme received good feedback from members and a further programme is being organised.

Sheerwater

- On 1st Friday in July a Meet and Greet with coffee involving the local community has been planned.
- The allotment is being brought up to standard.
- An insect event is being planned.
- The numbers attending are averaging around 9 or 10

Any other business:

Date Protection Act: Pauline is checking on the requirement for Woking Mind to inform the Information Commissioner of the planned use of a computerised database. An update will be ready for the next meeting.

Date of next meeting:

6th October 2010 at 7.30 pm at CornerHouse